



**California Council for Adult Education
State Nomination Form
Excellence in Support Services Award - Certificated**

This award recognizes outstanding service to CCAE at the chapter, section, or state levels by a certificated employee.

Eligibility: The nominee must be employed in certificated non-teaching and non-administrative status in an adult education program. Membership in CCAE for at least three years, including the current year, is required. The nominee must be selected by their respective Section Boards. Each section may submit one nominee.

Nominee's Information

_____ (Full Name) is hereby nominated.

Preferred Pronouns: _____

Nominee's Home Address: _____

City: _____ Zip: _____ Cell Phone: (____) _____

Email: _____ Work Phone: (____) _____

Nominee's Assignment/Title in Adult Education: _____

Supervising Administrator's Name: _____

Supervising Administrator's Email Address: _____

Name of Nominee's Adult School: _____

Address of Adult School: _____

City: _____ Zip: _____

Adult School's Phone Number: (____) _____

Employed in Adult Education since _____ Member of CCAE for _____ years

Verification of at least 3 years membership in CCAE: Yes _____ No _____ Not Sure _____

Sponsor's Information

Sponsoring Member's Name: _____ Contact Phone: (____) _____

Sponsoring Member's Email: _____

Chapter Name _____

Section Name _____

Nominee's Related Award Information

Describe the nominee's Significant service to CCAE at the chapter level (Max 200 words)

Describe the nominee's significant service to CCAE at the section level (Max 200 words)

Describe the nominee's significant service to CCAE at the state level (Max 200 words)

Describe the nominee's significant support service to adult education in a certificated position (Max 200 words)

Please upload this completed nomination and a clear and labeled headshot photo of the nominee to:
awards@ccaestate.org

Section Approval

Section Name: _____

Section President's Name: _____

Section President's approval was granted? Yes _____ No _____

Deadline submission by Section is: January 12, 2024